

COMMISSIONERS APPROVAL

CHILCOTT 

THOMPSON 

LYONS

PLETTENBERG (Clerk & Recorder)

Date.....April 2, 2007

Members Present.....Commissioner Greg Chilcott,
Commissioner Alan Thompson and Commissioner Howard Lyons

Minutes: Glenda Wiles

The Board met with Maintenance Supervisor Brian Jameson to review the MACo Risk Assessment issues. Brian had reviewed the Loss Control Report prepared by Allianz Global Risks dated December 13, 2006. Insurance Agent of Record Fred Thomas was put on conference call for a few minutes and Fred indicated the Board could bring this discussion to the meeting of April 4th so he could review the issues. Brian addressed the issues of concern from the loss control report and discussion took place in regard to the following:

- The location of the sprinklers and alarms, air handlers, inspections, tests and infrared scans.

Brian stated Interstate Alarm is putting a bid together for various alarm connections and systems. Commissioner Chilcott advised Brian to delineate what is a requirement and what exceeds the standards and to prepare a cost benefit analysis of what the system provides and protects. Commissioner Chilcott also noted it is important for the Commissioners to protect life and safety concerns that exist. Brian will prepare his list of recommendations after he receives the bid from Interstate Alarm.

The Board met for various administrative matters as follows:

- Commissioner Thompson made a motion to have the Chairman sign the Outlay Report and Request for F.A.A. Reimbursement for the Construction of Snow Plow project at the Airport for a total of \$18,875.00. Commissioner Lyons seconded the motion and all voted "aye". (It was noted this balance is for the final payout amount to I State Truck Center in Great Falls for the purchase of the snow plow).
- Commissioner Thompson made a motion to approve of the following 2007 Fiscal Year Budget Transfers:
 1. Resolution No. 2090 Budget transfer for General Fund
 2. Resolution No. 2091 Budget transfer for Public Safety Fund
 3. Resolution No. 2092 Budget transfer for Juvenile Detention Fund

4. Resolution No. 2093 Budget transfer for General Fund (wages into registrations)
 5. Resolution No. 2094 Budget transfer for Facilities Fund
 6. Resolution No. 2095 Budget transfer for Planning Fund
 7. Resolution No. 2096 Budget transfer for General Fund
 8. Resolution No. 2097 Budget transfer for Bio-Terrorism Grant
 9. Resolution No. 2098 Budget transfer for Family Planning Fund
 10. Resolution No. 2099 Budget transfer for MCH Fund
- Commissioner Lyons seconded the motion and all voted "aye".

- Commissioner Lyons made a motion to appoint Bob Kolski and Paul Hamilton to the Darby Volunteer Fire Department Board of Trustees, as recommended by the Board of Trustees, due to a failure of the Darby Volunteer Fire Department to fill out the forms for the annual trustee ballot. Commissioner Thompson seconded the motion and all voted "aye".
- Commissioner Lyons indicated he would like to serve on the multiparty monitoring group for the Middle East Fork Project. It was noted that while the Commissioners can support this appointment, the Department of Agriculture will actually make the appointment. The Board concurred to write a letter of support for Commissioner Lyons to serve on this monitoring group and forward it to Tracy Hollingshead for further action.
- Commissioner Thompson made a motion to approve of the January 2007 minutes with corrections. Commissioner Lyons seconded the motion and all voted "aye".
- Commissioner Thompson made a motion to approve of the Johnson Controls Energy Performance Contract for various county buildings, including the Air Operations at the Airport; for an energy audit, in the amount of \$20,000, contingent upon Civil Counsel's review. Commissioner Lyons seconded the motion and all voted "aye".
- The Board discussed back pay for the Deputies in regard to percentages and salary base. The cost break down for the \$200,000 (approximate amount) was calculated and monies will be taken mostly from the Commissioners budget. Commissioner Thompson made a motion to execute the agreement of this back pay contingent upon the Deputies signing the agreement also. Commissioner Lyons seconded the motion and all voted "aye". Commissioner Chilcott complimented the Union Steward Travis McElderry in his negotiations with the Commissioners and the Deputies in order to bring this issue to a fair conclusion.
- Commissioner Lyons made a motion to adopt a Credit Card Policy for employees who will receive a county credit card; also to have a public hearing at a later date in order to include this policy within the Personnel Policy. The Credit Card Policy within the Personnel Policy will include the language that disciplinary action or discharge may occur if abuse or misuse of the card occurs. Commissioner Thompson seconded the motion and all voted "aye".
- The Board reviewed the contract for Notice to Proceed to Advanced Earthworks for the Darby CTEP project. It was noted the Board already approved this CTEP project, so no motion was necessary in regard to the Chairman's signature on this Notice.

- Skip noted he will visit with the Sheriff about a new contract with Western Montana Addictive Services (for detention inmates), as the six-month trial contract has ended. The Board concurred.
- Now present was Deputy/Union Steward Travis McElderry in regard to the back-pay for the Deputies. After much discussion about the proposed agreement, it was agreed that Travis will contact the Union Representative in order to explain the contract language the Board and Civil Counsel would like to remain; and to then obtain the necessary signatures from the other Union Representatives. It was agreed that Skip will attempt to have these checks cut under separate cover prior to the April 15th payroll.

In other business, the Board met with 9-1-1 Supervisor Joanna Hamilton and 9-1-1 Advisory Committee Member Jane Ellis in regard to a Request for Proposal for the needs analysis study for a location of the 9-1-1 Center.

Commissioner Lyons attended a 9-1-1 Advisory Meeting during the early evening hours.